EXHIBIT B

Mascot Affiliation Network Agreement Requirements

- <u>Dress Code</u> All technicians working as a Mascot Affiliate will keep a clean and neat appearance at all times while performing work for Mascot Clients.
 - Headwear Clean caps and hats will be permitted. Hard hats will be worn if required by the given work scope. Doo-rags, headbands, headwear with explicit writing or designs and any headwear that would be deemed distractive to the client are not permitted.
 - Shirts Affiliate Technicians are permitted to wear only their professional company shirts with the Mascot Affiliate patch on the sleeve or they may wear a Mascot Shirt.
 - Jackets If a jacket is needed due to weather conditions, personal jackets are allowed as long as they are clean, neat and there is no explicit wording or design on them.
 - o **Pants** Clean jeans or trousers are permitted. They are to be free of holes and excessive loose threads. No shorts or baggy, sagging pants.
 - Footwear Only closed toed leather shoes will be permitted. Sandals and flipflops are not allowed.
 - o **Grooming** Hair, nails and beards are expected to be trimmed as well as kept clean and neat.
- Trucks and Signage on Trucks The Mascot Affiliates service vehicle will maintain a clean and professional appearance. The Mascot Affiliate Decal will be placed in the bottom right corner on the back window of all Affiliate Technicians service vehicles.
- Patch on Shirt The Mascot Affiliate Patch will be sewn on the right sleeve of all Affiliate Technicians professional company shirt.
- How to Address Clients In the Store or on a Call In the event that an Affiliate or Affiliates Technician is in contact with a Mascot Client due to the conditions/situation of the work they are performing, they are to act in the most professional manner and treat client with the utmost respect. There will be no arguing with a client or profanity used during the conversation. All clients request and advice will be heard. If the client assigns or request anything that deviates from the original work scope, Mascot dispatch will be contacted immediately at (469) 854-8601 for further instruction before acting on that work.
- Exhibit with unit pricing and Mark-Ups Included on Affiliate Profile Document
- **Software Usage** Mascot will provide a link to register for the Mascot Affiliate Program. From this link Applicants will need to down load the Qualification Form and the Mascot Affiliate Agreement. Once completed and signed, send via the following; mail, email or fax to:

o Mascot Affiliate Program 1782 W. McDermott Dr. Allen TX 75013

o **Email:** Registration@MascotAffiliateNetwork.com

o Fax: 469-854-8668

Once an applicant is approved, they will receive and email with an invoice to pay the initiation fee of \$125. A second e-mail will follow with login credentials and instructions on how to save Mascot Console as a short cut app to their devices. The login will take the Affiliate to their own dashboard where they can receive, accept, complete all work orders, send messages, add photos within the work order, query old work orders and see/update the status of current work orders. Once a work order is completed by affiliate, it can be turned into and invoice for Mascot to pay. For questions about the Mascot Affiliate Program, please send an email to: Info@MascotAffiliateNetwork.com

• **Billing Procedures** – All invoices for work completed will be uploaded to the Mascot Affiliate App along with the signed work order and before & after pictures of completed work.